

HRD-ONLINE – FINANCE TRAINING PORTFOLIO

This is a portfolio of 7 Financial training programmes for *self-learning*.

The prime objective is to provide a very cost effective learning solution for personnel working within finance and perhaps seeking underpinning knowledge that could contribute towards a qualification, but the programmes are equally attractive to the generic student wanting a good appreciation of finance subjects.

The subject content of each Financial training programme is:

1. FM1 – Understanding accounts: contains the following ebriefings:

- o Financial awareness - 2 CPD hours
- o Accounting within the organisation - 3 CPD hours
- o Balance sheet - 3 CPD hours
- o Depreciation - 1 CPD hour

2. FM2 – Budgets: contains the following ebriefings:

- o Budgets – what are they - 2 CPD hours
- o Budgets – compiling - 3 CPD hours
- o Budgets – performance monitoring - 3 CPD hours

3. FM3 – Investment Decisions: contains the following ebriefings:

- o Investment – appraisal - 1 CPD hour
- o Investment – making decisions - 3 CPD hours
- o Investment – improving decisions - 2 CPD hours
- o Investment – advanced considerations - 2 CPD hours

4. FM4 – Capital Management: contains the following ebriefings:

- o Anti-money laundering - 2 CPD hours
- o Introduction to the Capital Markets - 3 CPD hours
- o Equities & raising capital - 3 CPD hours
- o Trade finance - 3 CPD hours

5. FM5 – Cost Accounting: contains the following ebriefings:

- o Costing & Cost techniques - 4 CPD hours
- o Value Based Management - 4 CPD hours
- o Valuation of stock - 2 CPD hours

6. FM6 – Management accounting: contains the following ebriefings:

- o Management accounting – an introduction - 3 CPD hours
- o Analysing & measuring accounts - 3 CPD hours
- o Financial strategy awareness - 4 CPD hours
- o Forecasting - 3 CPD hours

7. FM7 – Financial accounting: contains the following ebriefings:

- o Financial controls – checklist - 3 CPD hours
- o Cash management - 3 CPD hours
- o Credit management - 2 CPD hours
- o Forfeiting - 1 CPD hour
- o Futures, swaps & risk - 2 CPD hours

To give the user every possible learning chance the system licence provides access to their selected programme(s) for **4 months**.